

**Caldwell Community College Board of Trustees
Meeting Minutes**

Wednesday, June 16, 2021

The Caldwell Community College and Technical Institute Board of Trustees met in regular session on Wednesday, June 16, 2021 at 11:30 a.m. in the Forlines Board Room.

Board members present were:

Larry W. Taylor-Chairman, Jerry T. Church, Alvin W. Daughridge, Ronald R. Beane, Ann E. Smith, William S. Stone, James E. Sponenberg, Thomas L. Thuss, Lowell K. Younce (phone), William R. Winkler (virtual), Meredythe Galliher-SGA

Board members absent were:

Joel Carroll, Christopher Barlowe, Dale Hamby, Wongalee Thomas

CCC&TI Staff and guests present were:

Dr. Mark Poarch-President, Randy Ledford, Donnie Bassinger, David Holman, Dena Holman, Susan Wooten, Mark Howell, Donna Church, Edward Terry, Carmen Boone-*News Topic*, Brianna Swanson- 2022 SGA President

The meeting was called to order by Chairman Larry Taylor and the invocation was given by Tom Thuss.

**ETHICS
STATEMENT**

Trustee Ann Smith reviewed the following Ethics Statement with the board:

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.
(N.C.G.S. 138A-15 (e))

MINUTES

A motion was made by Bill Stone and seconded by Jerry Church to approve the May Board Meeting Minutes (**Attachment A**) as presented. The motion carried.

COMMITTEE REPORTS

Executive Committee: No report

Athletics Committee

Committee Chairman Tom Thuss announced that 23 of our student athletes have been chosen as honorees for the 20-21 year. The athletic department is planning a fund raiser in the coming year to help with funding.

Building and Grounds Committee:

Committee Chairman Bill Stone gave an update on the Electrical Linemen Building and the Clean Room. The linemen building gas line is complete with the meter set, and all final inspections are scheduled for this week. He also informed the board that the signage for the linemen building has been approved and will be called the Electrical Line Worker Facility. The final work for the completion of the Clean Room is also scheduled for this week.

Chairman Bill Stone informed the board that the West Caldwell Health Council has approved doubling their commitment by going full-time beginning August 2. They will be open Monday through Thursday from 8:00 a.m. to 4:00 p.m., and Friday from 8:00 a.m. to 12:00 noon. The WCHC, with the help of Dr. Poarch, also wants to set up an advisory committee of college personnel in the near future.

President Poarch has been working with the clinic staff on the best way to get students vaccinated, if they want to be vaccinated. He plans to continue to work with them to make vaccinations available to students and possibly any others that wish to be vaccinated.

President Poarch also informed board members that we are currently having conversations as to what options we have with the signage for the TAPS campus. We want the signage for TAPS to be digital, but aren't sure yet if we will have to request an ordinance change to get the digital sign that we want.

Curriculum Committee: No report

Finance Committee:

Committee Chairman Jerry Church made a motion to approve the Blanket Travel for the President and Trustees as shown in **Attachment B**. The motion carried.

Committee Chairman Jerry Church made a motion to approve the following authorization for the president to pay salaries and other expenses until the beginning of the new year. The motion carried.

Authorization of President, through interim provisions, to pay salaries and other ordinary expenses of the institution for the interval between the beginning of the fiscal year until the board of trustees can adopt a budget resolution based on actual allotment of funds.

Committee Chairman Jerry Church made a motion to approve State Budget Transfers from May 1-31, 2021 as shown in **Attachment B-1**. The motion carried.

Committee Chairman Jerry Church made a motion to approve the Interim Financial Summary Report for May 2021 as presented in **Attachment B-2**. The motion carried.

Committee Chairman Jerry Church made a motion to accept, with gratitude, the In-Kind Gift Donation of two ultrasound systems (**Attachment B-3**) to our sonography program. The motion carried.

Personnel Committee:

In the absence of the Committee Chairperson, Trustee Alvin Daughridge gave the Personnel Committee report. Trustee Alvin Daughridge presented, for information the resignation of Vince Linney, full-time Purchasing Agent (**Attachment C**).

Policy and Legislative Committee: No report

**SGA
REPORT**

SGA President Meredythe Galliher announced that SGA held an end of the year gathering on June 2nd at the Watauga campus.

Meredythe further reported that SGA has been meeting weekly to plan the calendar of events for the 2021-2022 year. SGA members have signed up to assist with the Academic Planning days this summer by providing tours to new and prospective students.

Meredythe announced that SGA will have a retreat July 19-20, 2021, in Blowing Rock at the Blowing Rock Conference Center. The retreat will allow all members to become acquainted and do some planning for the upcoming year.

Meredythe thanked the board for allowing her to represent her student body over the last year. She thanked everyone for the wonderful experience she has had working with the board and SGA. She will be attending the University of North Carolina at Chapel Hill this fall pursuing a double major in psychology and neuroscience with a minor in chemistry.

Meredythe introduced Brianna Swanson who will be the SGA President for the 2021-2022 year beginning in July.

PRESIDENT'S COMMENTS

President Poarch presented, for information, the Civic Center Monthly Report for May 2021 (**Attachment D**) and Letters, News Articles and Board Highlights (**Attachment I**).

President Poarch presented to the board, the Summer 2021 Enrollment Report (**Attachment E**). He informed them that the report is for curriculum programs and our summer enrollment is up compared to last year. We have more new students registering this summer than in the past year. The Career and College promise students, which are high school students taking college level courses has also increased. One of the strategies we are using to help increase enrollment is hiring two counselors, one at Hibriten High School and one at West Caldwell High School. We are hopeful that these strategies will pay off and we will see an increase in enrollment this fall semester.

President Poarch presented, for review and approval, the 2021-2022 Student Fees (**Attachment F**). He informed the board that the changes are highlighted in yellow. The first changes include adding a transcript fee and background check fees. Some of the other charges noted consist of an increase in the cost of kits for various programs, background checks for various programs, Osha card certification fees, IT security fees, collision repair fee which is new, and the added fees to massage therapy for lab costs. The summer fees will be effective summer 2022. After much discussion, a motion was made by Bill Stone and seconded by Jerry Church to approve the Student Fees as presented. The motion carried.

President Poarch presented the NC Longleaf Commitment (**Attachment G**). This commitment is a new scholarship program from the Governor's office for 2021 high school graduates. This scholarship targets the class of 2021 and allows them to attend college

free of charge. Students could receive up to \$5,600 per year and it will be over and above any Pell Grant funds.

President Poarch announced that he and Trustee Jerry Church went to Raleigh yesterday for community college day. There were also state board members and system office staff who participated. It was the largest gathering in over 16 months. There were 42 presidents who attended. The senate is supposed to roll out their budget next week. They spent a lot of time talking about the faculty and staff salaries. Faculty retention is still a major problem because of salaries. We will know what we need to do next, when the senate finishes their session in a week or so. They also discussed program startup costs. They think there is an opportunity for capital and equipment, but we have to have increased salaries to get and keep good people. We still have a long way to go before we have a state budget, it will probably be August or later.

President Poarch expressed how proud he is of the Radiography pass rate (**Attachment H**) of 100% for the programs 5th year in a row.

CHAIRMAN'S COMMENTS

Chairman Taylor distributed a draft copy of the Board of Trustee Committees (**Attachment J**) for 2021-2022 year. All were asked to review and let him know if they want to change anything.

For information purposes, Chairman Taylor presented to the board, the Calendar of Events (**Attachment K**), and future board meeting dates.

Chairman Taylor asked Jerry Church to represent the Board at the NCACCT Annual Business Meeting on June 24, 2021.

President Poarch informed the board that we have a possible date of August 5, 2021 for the Watauga Student Services Center Open House. President Poarch asked if the August 5 date will work for the open house. All agreed with the August 5th date to hold the Watauga Student Services Center Open House event. More information will be sent when all is finalized.

NEW BUSINESS

Pursuant to the provisions of N.C.G.S. 143-318.11, a motion was made by Bill Stone and seconded by Alvin Daughridge to go into Closed

Session for the purpose of reviewing the 2021 Presidential evaluations. Chairman Taylor announced that there being no report following the Closed Session, the board will not reconvene.

ADJOURNEMENT

There being no further business, the meeting adjourned.

Donna Church, Recording Secretary

Ann E. Smith, Board Secretary/Treasurer