

**CCC&TI Board of Trustees, Watauga County Commissioners
and Watauga Board of Education
Joint Meeting Minutes**

Wednesday, May 19, 2021

The Caldwell Community College and Technical Institute Board of Trustees met in joint session on Wednesday, May 19, 2021 with the Watauga County Commissioners and the Watauga Board of Education at 6:00 p.m. at the Student Services Center on our Watauga Campus.

Board Members present at the meeting were:

Larry W. Taylor-Chairman, Jerry Church, Ronald Beane, William R. Winkler, William "Bill" Stone, Lowell K. Younce, Christopher Barlowe, Wongalee Thomas, James Sponenberg, Joel Carroll, Meredythe Galliher-SGA President

Board Members absent:

Alvin Daughridge, Ann E. Smith, Dale Hamby, Thomas Thuss

Watauga County Board of Education Members present:

Dr. Scott Elliott, Superintendent, Dr. Gary Childers-Chairman, Steve Combs, Marshall Ashcraft

Watauga County Commissioners:

Mr. John Welch-Chairman, Billy Kennedy, Charlie Wallin

CCC&TI Staff and other guest present were:

Dr. Mark Poarch-President, Randy Ledford, Donnie Bassinger, Dena Holman, David Holman, Susan Wooten, Mark Howell, Donna Church, Edward Terry, Carmen Boone-News Topic.

The meeting was called to order by Chairman Larry Taylor and the Invocation was given by Trustee Ron Beane.

**ETHICS
STATEMENT**

Trustee Joel Carroll reviewed the following Ethics Statement with the Board:

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved. (N.C.G.S. 138A-15 (e))

INTRODUCTIONS

Chairman Taylor welcomed all trustees and guests to the meeting and all were introduced. The Board of Education and Commissioners expressed their gratitude for the partnerships with the college.

President Poarch expressed his gratitude for the partnerships and all that they accomplish. He thanked them for the trustees they appoint to the

college board and expressed his wish to have many more events in the new Student Services Center. President Poarch expressed his sincere condolences to the families of the two officers that lost their lives in the line of duty. Our prayers go out to those families.

**WATAUGA
REPORT**

MINUTES

No report

A motion was made by Ron Beane and seconded by Jerry Church to approve the April Board Meeting Minutes (**Attachment A**) as presented. The motion carried.

**COMMITTEE
REPORTS**

Executive Committee: No report

Athletics Committee: No report

Building and Grounds Committee:

Committee Chairman Bill Stone gave the following facilities update: concerning the Electrical Lineman Facility, we currently have temporary Certificate of Occupancy and all the furniture has been delivered. We are finalizing a punch list of items generated by our architect. Asphalt is complete and work has begun on the grassy areas and swells. We are currently waiting on Piedmont Natural Gas to complete the hook up but all interior work is complete.

The Clean Room in J Building is currently under construction and is scheduled to be completed by the end of May.

Construction documents for the steps leading from the Occupational Building to the Student Services Center in Watauga are being drawn up to bid out to contractors.

The track for the Athletic Field has changed a little but is more convenient and is the only green space left on campus. The athletic field will be bigger than a football field

Curriculum Committee: No report

Finance Committee:

Committee Chairman Jerry Church made a motion to approve the State Budget Transfers for April 1-30, 2021(**Attachment B**). The motion carried.

Committee Chairman Jerry Church made a motion to approve the Interim Financial Summary Report for April 2021 (**Attachment B-1**). The report shows that we have completed 83% of the year and are in good shape. The motion carried.

Committee Chairman Jerry Church made a motion to accept, with gratitude, the In-Kind Gift Donation of Ophthalmology textbooks (**Attachment B-2**). The motion carried.

Policy and Legislative Committee: No report

Personnel Committee:

Committee Chairman Wongalee Thomas presented, for information, the following employments and resignations: the employment of Phoebe Greene, Full-time Technical Assistant, Learning Resource Center (**Attachment C**); employment of Milla Johnson, Full-time Nurse Aide Instructor-Watauga Campus (**Attachment C-1**), and the employment of Rusty Williams, Full-time Accounting Technician, Accounts Receivable (**Attachment C-2**). The resignation of Robert McBurney, Full-time Computer Services Technician (**Attachment C-3**), and the resignation of Samantha Barger, Full-time Financial Aid Technician (**Attachment C-4**)

**SGA
REPORT**

SGA President, Meredythe Galliher reported that SGA distributed T- shirts, stickers and car decals at the graduation ceremony to every graduate, and they also provided Pelican's Snowball's from 4-6pm.

Meredythe announced that the 2021-2022 SGA Officers are Brianna Swanson-President, Emily Norwood-Vice President for Caldwell Campus. Jordon Murphy-Vice President, Watauga Campus, Taylor Isovic-Secretary, Sarah Mclean-Treasurer, Sandra Bowers- Parliamentarian and Fabiola Euceda-Hernandez and Makayla Stinson, Senators.

**PRESIDENT'S
COMMENTS**

Dr. Poarch presented, for information, the Civic Center Monthly Report for April 2021 (**Attachment D**), and Letters, News Articles, and Board Highlights (**Attachment J**).

Dr. Poarch presented the final report for the Compliance Review Audit conducted FY 2020-2021, for Summer 2019 through Spring 2020 (**Attachment E**). He is very proud of this report. In the report, the auditor commends our staff for the way they followed record keeping procedures and even asked if they could use some of our documentation as a model for other community colleges.

Dr. Poarch informed the board that we were unable to have formal graduation ceremonies, so we did a walk-through graduation ceremony on this campus and the Caldwell campus. We moved part

of the Watauga campus ceremony into the Student Services Center due to winds. There were 26 graduates on our Watauga Campus and 231 on our Caldwell campus. We were proud to celebrate with our graduating classes.

Dr. Poarch informed the board that the legislators continue to have meetings, but the senate and house still do not have any idea when they will reach a consensus spending target, but we are continuing to reach out to our legislators. Dr. Poarch, along with Trustees Bill Stone, Jerry Church, Jim Sponenberg, and Alvin Daughridge went to Raleigh to meet with our senators and representatives. They spent as much as an hour with each representative discussing the unique needs for CCC&TI. Trustee Jerry Church stated that this was the most time they have ever been given to meet with our legislators. Dr. Poarch asked all that if they have the opportunity to speak to Representative Destin Hall or Representative Ray Pickett to please remind them of the things we are advocating for.

Dr. Poarch announced that NCCCS President Thomas Stith will visit our campus on May 27, 2021 and all were asked to let us know if they will be participating in the visit.

Dr. Poarch presented the Trustee Evaluation for 2021 (**Attachment F**). In reviewing the evaluation form, it was noted that a page was missing from the evaluation. The Evaluation form will be redistributed at the June meeting.

Dr. Poarch informed board members that **Attachment G** and **Attachment H** are the American Rescue Plan (HEERF III) Student Aid Allotment and the Institutional Allotment.

Dr. Poarch presented the Nuclear Medicine Technology -JRCNMT Accreditation Letter (**Attachment I**). Dr. Poarch informed the board that our Nuclear Medicine program was placed on probation because of our pass rate, but this is no longer the case. The probation has been lifted and the program reaccredited.

Dr. Poarch explained that the Executive Order from the Governor concerning Covid 19 restrictions is to drop the mask mandate and no longer have to social distance. Dr. Poarch presented board members with a draft email that, if the board approves, will go out to all faculty, staff and students letting them know that effective Monday, we will no

longer do the temp checks, require masks or social distance. All will still be encouraged to get vaccinated, but we will not require masks in our facility at this time. The Cobra Care Clinic staff will still require masks, and they are planning to give vaccinations at the clinic beginning fall semester. The board approved sending the email to all faculty staff and students.

CHAIRMAN'S COMMENTS

Chairman Taylor announced that the Presidential Evaluations are due today. If you have not already turned your evaluation in, please do it today. A total of 43 evaluations were distributed and 35 have been returned.

Chairman Taylor announced that the 2021-2022 Board Committee Preferences (**Attachment K**) are due by June 15, 2021.

Chairman Taylor appointed Dale Hamby, Jim Sponenberg and Bill Stone to the Board's Nominating Committee for 2021-2022 for Board Officers for 2022, with Jim Sponenberg being asked to serve as Chairman.

For information purposes, Chairman Taylor presented the Calendar of Events (**Attachment L**), and future board meeting dates and upcoming events.

NEW BUSINESS

Pursuant to the provisions of N.C.G.S. 1434-31.11, a motion was made by Jim Sponenberg to go into "Closed Session" for the purpose of discussing a personnel matter, with no action being taken and the board not reconvening after the Closed Session.

ADJOURNMENT

There being no further business, the meeting adjourned.

Donna Church, Recording Secretary

Thomas "Tom" L. Thuss, Board Secretary