

**Caldwell Community College and Technical Institute
Board of Trustees Telephonic Meeting Minutes**

Tuesday, November 17, 2020

The CCC&TI Board of Trustees met telephonically in regular session on Tuesday, November 17, 2020 at 11:30 a.m.

Those board members participating:

Larry W. Taylor-Chairman, Jerry T. Church, Alvin W. Daughridge, Joel Carroll, Ronald Beane, William "Bill" Stone, Ann E. Smith, James E. Sponenberg, Thomas "Tom" Thuss, Wongalee Thomas, William R. Winkler, Lowell K. Younce, Meredythe Galliher-SGA

Those board members absent:

Chris Barlowe, Dale Hamby

CCC&TI Staff and others participating:

Dr. Mark J. Poarch-President, Randy Ledford, Donnie Bassinger, Mark Howell, David Holman, Dena Holman, Susan Wooten, Liz Silvers, Donna Church, Edward Terry, Garrett Stell-*News Topic*

Chairman Taylor called the meeting to order and asked that Trustee Alvin Daughridge give the invocation.

**ETHICS
STATEMENT**

Trustee Joel Carroll reviewed the following Ethics Statement with Board members:

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved. (N.C.G.S. 138A-15 (e))

**PERFORMANCE
MEASURES
PRESENTATION**

Liz Silvers, Executive Director, Accountability and Strategic Initiatives presented an overview of the 2020 Performance Measures summary as shown in **Attachment A**. The performance measures summary shows where we met or exceeded excellence levels, were below excellence levels, above college average, below college average, above baseline levels or below baseline levels in basic skills, credit English success, first year progression, curriculum completion rates, licensure pass rates and transfer performance. Overall, we increased in six of the seven measures from last year. We met or exceeded excellence on two measures. We were above the college average in one area and above baseline in four areas.

MINUTES

A motion was made by Jerry Church and seconded by Ann Smith to approve the October Board meeting Minutes (**Attachment A-1**) as presented. After a roll-call vote to approve the Minutes, all twelve board members in attendance voted to approve the Minutes. The motion carried with twelve votes.

**COMMITTEE
REPORTS**

Executive Committee: No report

Athletics Committee:

For information purposes, Committee Chairman Tom Thuss presented the Athletics Committee Meeting Minutes for the October 21, 2020 meeting. (**Attachment B**).

Building and Grounds Committee:

Committee Chairman Bill Stone gave and update on the Electrical Lineman facility. The electrical and plumbing subcontractors completed their work under the slab that was poured on Friday. The structural steel will be set in place this week. Additional clearing has been done in the area above the Lineman facility and any additional trees will be taken down when the parking lot is graveled later in the construction process to avoid any environmental problems.

Curriculum Committee: No report

Finance Committee:

Committee Chairman Jerry Church made a motion to approve, with gratitude, Gifts to the Institution this period in the amount of \$1,000 as shown in **Attachment C**. After a roll-call vote to approve the Gifts to the Institution, all twelve board members in attendance voted to approve the gifts. The motion carried with twelve votes.

Committee Chairman Jerry Church made a motion to approve the State Budget Transfers from October 1-31, 2020 (**Attachment C-1**) as presented. After a roll-call vote to approve the transfers, all twelve board members in attendance voted to approve the transfers. The motion carried with twelve votes.

Committee Chairman Jerry Church made a motion to approve the Interim Financial Summary Report for October 2020 (**Attachment C-2**). The report shows one-third of the year's state and county funds have been expended which is where we should be at this point. After a roll-call vote to approve the Interim Financial Summary Report, all twelve board members voted to approve the report as presented. The motion carried with twelve votes.

Personnel Committee:

Committee Chairperson Wongalee Thomas presented, for information, the following employee resignations: resignation of Tamara Watkins, full-time

Admissions Representative (**Attachment D**), and the resignation of Rebecca Garner, full-time Clinical Coordinator Radiography Program (**Attachment D-1**).

Policy and Legislative Committee: No report

SGA REPORT

SGA President Meredythe Galliher informed board members that the virtual Creepy Caldwell event ended on October 31st. SGA also distributed Creepy Caldwell t-shirts and candy to the students. The t-shirts were also made available to purchase for faculty and staff for \$10.

Meredythe announced that SGA held a virtual costume contest the last week in October and voting for the contest was held November 2-4. There were first, second, and third place winners on both the Caldwell and Watauga campuses.

SGA hosted a discussion after the November election called “Let’s talk about the election, it’s not a debate” to discuss the process and what the election results may mean.

For Veteran’s Day, SGA gave away mini flags and bracelets to all students, and provided lunch and a gift bag to all student veterans.

SGA will be holding a college wide non-perishable food drive that will run until November 24. All donated goods will be given to several charities within our service area. SGA will also be helping to distribute thank-you cards to the students for them to send to someone of their choosing on campus.

SGA on both the Caldwell and Watauga campuses will be meeting on December 3, 2020 to plan their activities for spring semester.

Dena Holman, Vice President Student Services informed the board that we have received five positive cases of Covid, all are recovering well. They will have to go through an extensive physical prior to coming back to campus.

On November 24, 2020, our athletes will go back into small workout sessions, and games and workouts will begin again in the spring. We are planning softball and baseball games for January 20 and January 22. We opened spring registration last week and are on track for an enrollment growth.

PRESIDENT’S COMMENTS

Dr. Poarch gave a special welcome back to Trustee Lowell Younce, who has been dealing with medical issues for the last few months. Mr. Younce thanked everyone for their prayers and noted that while hospitalized at the Watauga hospital, most all of the nurses attending him were graduates from CCC&TI.

Dr. Poarch announced that our athletics department has received the Region 10 Sportsmanship award for 2019 and 2020. They earned ejection free status for the last year. He is very proud of our athletes and their accomplishments.

Dr. Poarch presented, for information purposes, the Civic Center Monthly Report for October 2020 (**Attachment E**), and Letters, news articles and board highlights (**Attachment H**).

Dr. Poarch informed the board that he has been working with those at Golden Leaf to modify our Pharmaceutical Workforce Pipeline grant, to convert the project from an Economic Catalyst award to an Open Grants award. The change will reduce the amount of the grant to \$200,000 and will remove conditions and requirements related to BioNutra. The approval to make this change is reflected in **Attachment F**.

Dr. Poarch presented, for information, the Memo of Understanding between CCC&TI and Lees McRae College (**Attachment G**). This is another Guaranteed Admission Program (GAP) for our students who meet certain academic requirements to transfer and complete a bachelor's degree at Lees McRae College. This agreement helps us meet the educational needs of our community. Right now, we have partnerships with Appalachian State, Gardner Web, and Lees McRae.

Dr. Poarch announced that he and Carmela Tomlinson have been working with a company called "Supportedly." This company has helped pilot colleges to develop an online platform to serve small businesses. Our team has been working with them by doing various videos, etc. through our Small Business Center. This is being funded through the Belk Endowment so there is no cost to the college.

Dr. Poarch reminded board members about what was in the paper concerning the Covid-19 cases on campus. He informed the board that the News Topic is doing a follow-up story to the one that aired in the paper earlier about the cases on campus. We have responded to all questions and we feel good about the protocol that was followed during these incidents. We meet with our health and safety officials weekly. We plan to continue what we are doing into spring unless state officials tell us otherwise.

Dr. Poarch announced that right now there isn't much activity as far as the hiring of a new system office president, but they say they are still on track and hope to have the position filled by January. They will be doing final interviews within the next few weeks, and the State Board is saying they will allow a board member and president from one of the community colleges to be part of the last process.

Dr. Poarch announced that on Thursday of this week he and Dr. Scott Elliot will be meeting in Watauga with the new House of Representatives Ray Pickett. Ray Pickett is also a former Blowing Rock Town Council member.

Dr. Poarch announced, for information, that the DOT project involving Mount Herman intersection construction has been delayed until 2023 and the construction for Pine Mountain intersection is delayed until 2022.

**CHAIRMAN'S
COMMENTS**

Chairman Taylor presented, for information, the Calendar of Events (**Attachment I**), future board meeting dates and upcoming events.

Chairman Taylor informed board members that we will meet at 11:00 a.m. for the December meeting instead of the regular 11:30 a.m. time frame.

ADJOURNMENT

There being no further business, the meeting adjourned.

Donna Church, Recording Secretary

Thomas "Tom" Thuss, Board Secretary